

Position/Job title: GCBC Field Project Manager

Reports to: Executive Director through the Project National Coordinator

Place of Work: Cherangani and other places as required

Duration: Annual renewable contract not to exceed project duration

Background

The Site Project Manager is based in Cherangani. Core objective is to coordinate field actions, mobilize local stakeholders in readiness for consultations by leading researchers from Nature Kenya, Kenyatta University (KU), Kenya Forestry Research Institute (KEFRI), Kenya Forest Service (KFS) and the National Museums of Kenya (NMK).

Deliverables expected from the work of the Site Project Manager are related to providing field support needed by researchers generating evidence and understanding in key forest, biodiversity, climate and human well-being interrelated output areas as follows:

1. Ecosystem Services Assessment of the Cherangani Forest Landscape
2. Restoration Opportunity Assessment and Mapping (ROAM) of the Cherangani Forest Landscape
3. Cherangani Forest Restoration Business case
4. Ecosystem-based Adaptation Strategy and Action Plan
5. Participatory Forest Management Plans implemented by Community Forest Associations (CFAs)
6. Printed knowledge products
7. Disseminated knowledge products

Detailed Job Description

A. Reporting, Supervising and Planning

1. Report to the Executive Director through the Project National Coordinator
2. Supervise a site project officer
3. Work closely with Species and Sites Manager, Local Action Manager, Policy and Advocacy Manager, Marketing and Membership Manager, Programmes Support Manager, Finance Manager and all other conservation programme staff, interns and volunteers.
4. Work closely with partner institutions and experts visiting the site on assignment: KEFRI, KU, NMK, KFS, County Governments, CBOs and others.

B. Project and Programme Management and Reporting

1. Support the National Project Coordinator to ensure the effective and efficient implementation of the project deliverables
2. Mobilise local stakeholders to attend planned meetings
3. Ensure reports of workshops and meetings are written, reviewed and are of good quality
4. Follow up and ensure full accounting of disbursed funds
5. Ensure transparency, accountability, zero appetite for theft and money laundering, and ensure this is replicated throughout the action chain

Work Package 1: Ecosystem Services Assessment of the Cherangani Forest Landscape

1. Organize a startup workshop with project partners to agree methodologies and provide training in protocols for the Ecosystem Service Assessment for Cherangani
2. Organize and/or convene meetings/workshops needed to carry out consultations to assess ecosystem services
3. Inform stakeholders about the plans by national institutions planning to visit and carry out research

Work Package 2: Restoration Opportunity Assessment and Mapping (ROAM) of the Cherangani Forest Landscape by end of year 1

1. Carry out stakeholder assessment and produce a report of stakeholders
2. Organize consultative workshops as required by research team
3. Prepare list of participants and take records disaggregating data by gender
4. Facilitate stakeholder consultations needed to collect the information and agreement for a complete ROAM report
5. Organize workshop and participate in the analysis of Rapid Restoration Diagnostic workshop results and development of actionable recommendations and strategies
6. Organize workshops for review and stakeholder validation of ROAM

Work Package 3: Cherangani Forest Restoration Business Case: By end of year 2

1. Carry out assessment of stakeholders who benefit from the Cherangani ecosystem services from source to end
2. Carry out a review of the down-stream water uses of the Cherangani
3. Define the benefits and costs of continued degradation indicating clearly what will be lost by the beneficiaries
4. Study schemes operating downstream and document their dependencies on Cherangani. These will include provisioning (water, hydro power, food, biodiversity), regulating (climate, flood), cultural, or supporting ecosystem services
5. Organize stakeholder workshops to validate the business case (one each county in the Cherangani catchment to win wider community, business and government ownership).

Work Package 4: Ecosystem Based Adaptation (EbA) Strategy and action plan by end of year 3

1. Coordinate community meetings needed to assess ecosystem-based adaptation strategies
2. Carry out community profiling of Cherangani Community Forest Associations (CFAs), farmer groups and others to be targeted for socio economic assessments and evaluation of livelihoods strategies
3. Support/coordinate targeted socio-economic assessments on livelihoods strategies and how they have been impacted by climate change and traditional adaptive measures. These will include agri-based value chains and farming techniques as well as household dependencies on forest goods and services
4. Write workshop reports and proceedings as needed to inform the ecosystem-based adaptation strategy
5. Organize workshops to validate the ecosystem-based adaptation strategy draft

Work Package 5: Participatory Forest Management Plans implemented by community forest associations to be completed by year 3

1. Mobilize target communities for ease of KEFRI to carry out forest resource mapping and assessments
2. Coordinate with GIS experts to map areas targeted for PFMP
3. Organize workshops for KEFRI/KFS to lead a participatory manner assessment of the drivers of degradation taking into account forests, biodiversity, landscapes, soils and others.
4. Support and facilitate community meetings for KEFRI who will carry out studies on the human population adjacent to the forest through socio-economic surveys for CFAs households and their profiles
5. Support KEFRI/KFS by organizing workshops to develop participatory forest management plans

C. Communication

1. Develop and implement site project communication plan
2. Ensure efficient/effective communication of the project outcomes
3. Disseminate the GCBC knowledge products
4. Document the actions of the project and disseminate lessons through Nature Kenya publications, the media and other channels

D. General

1. Strive for personal and professional development by updating your knowledge and skills, and taking part in appropriate conservation-related activities outside the workplace
2. Maintain a safe, clean, organised and efficient personal work space and common areas
3. Any other reasonable duties as specified by the Executive Director