Submission: manuscripts should be submitted as a Word document in an email attachment, to the Editor-in-Chief, Journal of East African Natural History at office@naturekenya.org. The manuscript should be accompanied by a covering letter from the author, or in the case of multiple authors, from the author responsible for decisions regarding the text. In the case of multiple authors, a statement should be included that all authors have seen the final manuscript and agree to its submission.

Contributors are encouraged to study the most recent issues of the Journal, in order to comply with its format and style. The text should be written in Times New Roman, 11 points size on A4 page size. Align paragraphs to the left, and double-space. Ending of sentences should not be followed by a double space. All manuscripts should be in English with British English spelling, and using only metric units. Kindly have your manuscript checked by a native English-speaker and run a spell-check using a British English setting before submitting. Please keep formatting to a minimum and do not apply styles, as over-formatted documents cause problems during layout and page design.

Contributions can be made as articles, short notes or book reviews.

Short notes: are 5 pages or less. They may be submitted without an abstract and do not need all the headings of a full article.

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The following guidelines should be followed for format and layout of the manuscript for a full-length article.

Title: should be brief and to the point.

Authors: full name (with first name spelled out as in: John L.B. Smith), institution, postal address and email address should be given for every author. A current address for correspondence (including an email address) should be included as a footnote if an author has moved or is no longer affiliated to the institution where the research was carried out.

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Abstract: should consist of no more than 150 words. It should be informative, outlining the major findings clearly and concisely without requiring reference to the text. No literature reference should be included in the abstract.

Headings: the following format is preferred: “Abstract, Introduction, Material and Methods, Results, Discussion, Acknowledgments, References”. A “Description of the study area” may be inserted after the Introduction if this is deemed necessary. Other headings, although discouraged, are acceptable if justified by the material to be presented. All headings should be typed on a separate line from the subsequent text. Main headings should be to the left of the
Numerals, dates, co-ordinates and scientific units: prose numbers should be written in full up to and including ten, unless followed by units (6 kg, 2 ha), or before the word ‘million’ (6 million). Numbers larger than ten are written as numerals, except at the beginning and end of a sentence. Sentences that contain numbers less than ten and greater than ten should use numerals (for example, 2 leopards and 15 warthogs). If figures are given in a close and logical sequence, or in a series, they should be written as numerals (‘nightly searches in the three locations were carried out by 3, 7 and 12 observers, respectively’). A phrase such as ‘two-week observation period’ preceded by another number should appear as “three 2-week observation periods”.

- For the decimal use a full point (not a comma); numbers of less than one take a zero before the decimal point (e.g. 0.06).
- Use “%” in text, tables and figures.
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- Dates should be written as “29 August”, “10–13 January 1989” or “1969–1989”. Times should follow the 24 hour clock (15:00 h). Months (September) may be abbreviated to a 3-letter code (Sep) or Roman numerals (ix) in tables, checklists or lists of material examined.
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- The denominator in fractions should have a full stop and superscript (kg.m⁻¹).
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Editors, Journal of East African Natural History

Last updated: 1 November 2017